



FOR PARENTS AND CARERS

### MEANINGFUL CAREERS, SUCCESSFUL OUTCOMES

Welcome to 4gr, we are Australia's #1 Customised Employment Specialists. Whether you're seeking a meaningful career or want to fill a new position within your company, we're here to help.

Our unique and innovative approach ensures we deliver a successful outcome for both our employment seeking clients as well as the employers we work with, creating positive transformations in peoples lives, workplaces and communities. It's a win-win-win for all.

We are an NDIS registered provider and work with people who may experience various barriers to finding employment.





#### TRANSFORMING LIVES THROUGH SKILL DEVELOPMENT, KNOWLEDGE AND INNOVATION

#### **OUR VISION**

To transform lives, workplaces and communities through knowledge and innovation.

#### **OUR MISSION**

We build meaningful connections with all stakeholders, by taking the time to understand each individual's employment and recruitment goals.

Through our Customised Employment model, we encourage individuals to realise their career pathways, delivering positive outcomes for clients of all abilities.

#### Respect

We believe in the importance of all stakeholders creating enduring and trusting relationships to achieve goals.

#### Integrity

We communicate openly and transparently with stakeholders, and we believe honesty and dignity should be extended to all members of our community.

#### **Equality**

We are passionate about what we do, and we believe completely in accessibility and equity for all. Mutual respect and understanding underpin everything we do, and we recognise that each time we interact with those around us, we are learning and growing.

#### **Innovation**

Growing and evolving as individuals and as an organisation is integral to who we are and what we do. We recognise the need to think creatively and to continually strive for growth, change and innovation.

#### **Professionalism**

Our approach creates a win-win solution for both the career seeker and the employer who we are equally responsible to

#### Knowledge

We are leading change through knowledge, education, information and excellence which creates positive transformation in attitudes and outcomes within the community and the employment sector.

#### FOR PARENTS AND CARERS

# Helping your teen find their first job?

We know that you want the best for your teen, and finding a suitable job can often prove difficult, time consuming as well as daunting – for both you and your child. Let us take away the stress and worry of helping your teen find a good job.

#### **Customised Employment**

Customised Employment is a flexible process designed to bring people together to personalise employment opportunities in a way that meets the needs of both the employer and the job seeker. One of our friendly team members will meet with your teenager (and you if you wish to be present) to discuss their skills, interests, strengths and career goals, and the types of positions they might be interested in. We'll then help them find, create and negotiate a position that matches their specific needs.

#### Work Ready

Our ongoing work integrated learning is designed to help your teenager not only survive but thrive in the workplace. We coach our participants through the practicalities of being in a work environment

#### Test the Waters

When ready we'll match your teenager with an employer who is seeking their specific skills. Work integrated learning allows your teen to test the waters in their new workplace, and for the new employer to see if it is a good fit for both, before either party commits to paid employment.

#### Meaningful Paid Employment

If the work integrated learning is successful, we'll help your teen transition into their first paid employment.

#### Holistic Approach

We work with other service providers in your teenagers' life, collaborating with psychologists, occupational therapists and other specialists so they can start to become more independent.



Through our pro-active approach we can implement various strategies such as:

#### JOB NEGOTIATION

We negotiate and combine tasks from multiple roles within a business into a new job description.

#### JOB CUSTOMISATION

We help craft a new job opportunity that includes some, but not all elements or tasks of an existing job description.

#### **JOB CREATION**

We assist in creating a new job description from identified unmet business needs of the employer.

#### **JOB SHARING**

Two or more people share the same job to fulfill the job requirements.

### **OUR PROCESS**



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(3)



(5)

## CAREER PLANNING

We'll meet with your teen to discuss their skills, interests and career goals

## WORK READY SIMULATION

Our participants learn practical and communication skills to thrive in the workplace.

## EMPLOYMENT MENTOR

Our employment mentor will find, negotiate and create employment opportunities on behalf of you teenager

## WORK INTEGRATED LEARNING

Test drive your new job with a work integrated learning position.

#### PAID EMPLOYMENT

If all goes well for both parties, your teen will be officially hired!



At 4gr we've spent years developing and perfecting our Customised Employment resources to ensure our participants have a successful work integrated learning experience.

Flexible, inclusive and supportive, we will coach participants through the practicalities of being in a work simulation setting, building their skills and confidence.

#### What to expect:

#### JOB INTERVIEW SKILLS

We help build up their confidence to present well at job interviews.

#### SIMULATED WORK ENVIRONMENT

We go through the fundamentals of what happens in a workplace, customised to their type of role.

#### **COMMUNICATION & SMALL TALK**

We teach how to effectively communicate with managers and mingle with co-workers.

#### PRACTICAL ACTIVITIES

We think outside the box with a range of activities to ensure each participant will be job ready to meet the demands of their particular role.

#### **UNSPOKEN & UNWRITTEN RULES**

We address some of the challenges they might have experienced in the past and make sure they have an adequate ability to work well with others. We go through some unspoken and unwritten rules of social workplace interactions that your teens may not be aware of.

#### **ONGOING SUPPORT**

We ensure each participant not only survives but thrives in their new role by providing ongoing support to update their skills when necessary.

## Ready to work with us?

Go to the 4gr website www.4gr.net.au and click on our referral form and one of our team members will be in contact with you.



#### **HEAD OFFICE**

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YOUR LOCAL CONTACT